

ERASMUS+ MOBILITY FOR TRAINEESHIP
2022/2023 A.Y.

LETTER OF INTENT (LOI)

To:
Università Iuav di Venezia
International Relations Office
Campo della Lana
S. Croce 601
30135 – Venice (Italy)

Tel: +39 041 257 1725
Email: tirocinio.estero@iuav.it

Our organisation:

FULL NAME: _____
ADDRESS: _____
Postcode: _____
City: _____
Country: _____
Tel. _____
Email: _____
Director: _____
Contact person's name: _____

Following the interview with the applicant (name and surname of the perspective intern) _____, we have decided to offer him/her an internship in the field of _____ (Architecture, Design, Fashion, Urban Planning, etc.) in the frame of the Erasmus+ programme for **2022/2023** a.y.

The placement will begin on _____ and continue until _____ (that is for ... months).

The language used during the placement will be: _____.

The minimum level of language required is (*please, choose one of the options*):
B1 / B2 / C1

Our daily working hours will be from to, for a total of ... hours per week (36 hours/week minimum).

The detailed programme of the training period will be:

...
- Knowledge, skills and competence to be acquired:

...

- Tasks of the trainee:

...

- Monitoring and evaluation plan:

...

The traineeship will be carried out in accordance with the national health security directives of both the home and the host Country of the trainee. Thus, if necessary, the placement might be partly carried out remotely by the trainee (e.g. smart working; home office; etc...).

The tutor for this placement will be Mr/s. _____ (contacts/telephone/email: _____), who will act as a tutor/supervisor during the internship.

Sincerely,

Legal representative or head of the office/department, etc.

(date and signature) _____