

EXTRACT FROM THE CALL FOR APPLICATIONS A.A. 2026/2027

ARTICLE 3 – SUBMISSION OF APPLICATIONS FOR ADMISSION

1. Admission to the Master's programmes is reserved for those who:
 - a) hold a university-level qualification (university diploma, degree, first-level degree, postgraduate degree or any other equivalent degree, obtained in accordance with the academic regulations governed by Ministerial Decree 270/2004 or previous regulations) or a qualification obtained abroad and recognised as suitable, as specified in clause 5 below;
 - b) meet specific entry requirements for individual Master's programmes, as set out in the relevant programme descriptions attached to this call for applications.
2. Admission to postgraduate or professional development courses is reserved for those who:
 - a) hold at least a three-year bachelor's degree or a qualification obtained abroad and recognised as equivalent;
 - b) meet specific entry requirements for individual courses, as set out in the relevant course descriptions attached to this call for applications.
3. "Conditional admission" to a course may be granted if the applicant does not yet hold the qualification required for entry, provided that the qualification is obtained in a graduation session relating to an academic year prior to that to which the master's programme relates. To this end, the applicant must submit the receipt confirming enrolment for the graduation session issued by the relevant office of the university from which they will obtain the qualification, as well as a certificate listing the examinations taken and the marks achieved, for assessment by the admissions committee. Admission remains, however, subject to a positive assessment by the admissions committee. Candidates admitted conditionally are required to pay an advance on the enrolment fee, as specified below in Article 5, clause 6. This fee is non-refundable. It should be noted that candidates admitted conditionally may apply for any available scholarships; however, priority in the ranking list will be given to candidates who already hold the qualification specified in Article 2, paragraph 1. However, these scholarships may only be awarded after the candidate has obtained the entry qualification specified in Article 2, paragraph 1, as this is a necessary condition for enrolment; the obligation set out in Article 5, paragraph 7 therefore remains in force. Scholarships are awarded following the final and binding decision of the selection committee; only candidates who have submitted all the documentation required by the individual scholarship calls for applications, by the deadlines specified in those calls, taking into account the provisions set out above, are eligible to apply.
4. The provision referred to in paragraph 3 of this article does not apply to students enrolled at foreign universities, as the time required to complete the administrative procedures is incompatible with the retrospective finalisation of enrolment.
5. The following may therefore apply for admission:
 - a) to first-level master's programmes: candidates holding a foreign qualification equivalent to a three-year bachelor's degree obtained in Italy (EQF level 6), which, in their country of origin, allows them to continue their academic studies at the next level (second cycle / EQF level 7).
 - b) to second-level master's programmes: candidates holding a foreign qualification corresponding to a master's degree or a single-cycle degree obtained in Italy at second-cycle level (EQF level 7), which allows them to continue their studies locally at academic institutions at the next level (third cycle / EQF level 8).

Enrolment, however, remains subject to an assessment of the qualification's eligibility by the Higher Education Office and, if deemed eligible, to passing the selection process. In particular, it should be noted that candidates holding a qualification obtained abroad may not use the self-declaration in lieu of certification or the affidavit.

There are two possible options:

- Candidates holding a qualification issued by countries participating in the Bologna Process (list of countries: https://ehea.info/page-full_members) must attach:
 - a copy of their degree certificate in the original language (parchment), legalised with an apostille or a Cimea verification certificate;
 - a diploma supplement or transcript of records in Italian or English showing the EQF (European Qualifications Framework) level of the qualification held.
- Applicants holding a degree awarded by countries not participating in the Bologna Process must attach:
 - a copy of the degree certificate in the original language (parchment), legalised with an apostille or a Cimea verification certificate;
 - a transcript of records in the original language and/or English;
 - the Certificate of Comparability for the foreign university qualification, which can be obtained by completing the online procedure available via the following link: <https://cimea-diplome.it/>, or an ARDI Certificate if the qualification was awarded by one of the 56 signatory countries to the Lisbon Convention, or, alternatively, a declaration of value issued by the Italian Embassy with jurisdiction over the relevant territory.

Should the documents listed above not be issued directly by the institution in English or Italian, translations into one of these two languages are also required.

It is the candidate's responsibility to enquire about and ascertain the timeframes for the issue of the certificate of comparability as set out by the CIMEA service. In the event of delays in producing the necessary documentation, the assessment of qualifications will be carried out ex officio.

6. The submission of the documentation referred to in this article is a mandatory requirement for the purposes of assessment for admission to the course. Applicants are therefore required to submit this documentation by the strict deadline for the submission of the application for admission. Failure to submit the documentation by this deadline will result in the application being excluded from the assessment.

7. Please note that international applicants are required to have an adequate knowledge of the Italian language.