

Health Insurance: a guide on how to fill the request

STEP 1 - Pay the application fee (at the Post Office):

Go to any post office and ask for a *bollettino postale* form (see the template below).

Fill in the form as follows:

- CONTO CORRENTE POSTALE “C/C n.” **343301**
- INTESTATO A: **Poste Italiane S.p.A. - C.S.S.N. Regione Veneto**
- CAUSALE: **Iscrizione Volontaria al Servizio Sanitario Nazionale in Regione Veneto – Anno XXXX** (write the calendar year in which you wish to enroll – for example “2025”)
- IMPORTO: **€700,00**
- IMPORTO IN LETTERE: **settecento/00**

CONTI CORRENTI POSTALI - Attestazione di Versamento	CONTI CORRENTI POSTALI - Ricevuta di Versamento	CONTI CORRENTI POSTALI - Ricevuta di Accredito
€ sul C/C n. 343301 di Euro 700,00 IMPORTO IN LETTERE Settecento/00 INTESTATO A Poste Italiane S.p.A. - C.S.S.N. Regione Veneto CAUSALE Iscrizione volontaria al servizio sanitario nazionale in regione Veneto - Anno **CURRENT YEAR** BOLLO DELL'UFFICIO POSTALE ESEGUITO DA ** YOUR NAME AND SURNAME ** VIA - PIAZZA ** YOUR ADDRESS ** POST CODE * LOCALITÀ ** CITY **	€ sul C/C n. 343301 di Euro 700,00 IMPORTO IN LETTERE settecento/00 INTESTATO A Poste Italiane S.p.A. - C.S.S.N. Regione Veneto CAUSALE Iscrizione volontaria al servizio sanitario nazionale in regione Veneto - Anno **CURRENT YEAR** BOLLO DELL'UFFICIO POSTALE ESEGUITO DA ** YOUR NAME AND SURNAME ** VIA - PIAZZA ** YOUR ADDRESS ** POST CODE * LOCALITÀ ** CITY **	€ sul C/C n. 343301 di Euro 700,00 TD 123 IMPORTO IN LETTERE settecento/00 INTESTATO A POSTE ITALIANE S.P.A. - C.S.S.N. REGIONE VENETO CAUSALE Iscrizione volontaria al servizio sanitario nazionale in Regione Veneto - Anno **CURRENT YEAR** ESEGUITO DA ** YOUR NAME AND SURNAME ** VIA - PIAZZA ** YOUR ADDRESS ** CAP ** POST CODE *** CITY ** BOLLO DELL'UFFICIO POSTALE IMPORTANTE: NON SCRIVERE NELLA ZONA SOTTOSTANTE Importo in euro numero conto tipo documento 123>

STEP 2 – Choose your personal doctor (general practitioner):

You can choose a personal doctor from [this](https://salute.regione.veneto.it/servizi/cerca-medici-e-pediatri) online list:

<https://salute.regione.veneto.it/servizi/cerca-medici-e-pediatri>

The list does not report if the general practitioner is available to receive new clients, therefore we suggest selecting at least 3 options, since your choice may be rejected when you finalise the application).

You may choose any doctor operating in the Veneto region, even in another city. However, it would be convenient to choose one as close as possible to your accommodation.

STEP 3 – Apply for registration (in person):

If, instead of online, you wish to apply in person, you will need to go to the closest “ASL - Ufficio Anagrafe” - you can book your appointment at this [link](https://serenissima.myprenota.it/Anagrafe)
<https://serenissima.myprenota.it/Anagrafe>

Required documents:

- “bollettino postale” payment receipt (STEP 1),
- Valid ID card or passport;
- Official Tax Code (registered at Tax Agency - Agenzia delle Entrate);
- Accommodation contract or Declaration of Hospitality;
- Certificate of Enrollment at IUAV University.
- For non-EU students: residence permit (or post office receipt);
- For EU students: certificate of residence in Italy, (*)

* If you are a citizen of the European Union, you must move your residence to Italy. For more information, please contact the EU citizens office (“Ufficio Comunitari”) of your district. **FOR THOSE LIVING IN VENICE ONLY:** Ufficio Comunitari, Via Cappuccina 76, Venezia–Mestre 30172 – Tel. 0412746583 / 6456 / 6452 - comunitari@comune.venezia.it

STEP 3 – Apply for registration (online):

For the online registration you can proceed through this [link](https://aulss3.forms.wq9.it/riciesta-di-assegnazionecambio-medico).
<https://aulss3.forms.wq9.it/riciesta-di-assegnazionecambio-medico>

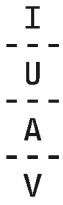
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STEP 4 – Confirm registration (only for online procedure):

ONLY if you applied online, you’ll need to send an email to the following address
anagrafesanitaria.venezia@aulss3.veneto.it:



Object of the email: “Name Surname - Attivazione tessera sanitaria”

Attachment to the mail:

- all the required documents (even if you’ve already uploaded them)
- the confirmation received by email

contacts

Università Iuav di Venezia

student recruitment and orientation service

Campo della Lana 601 – 30135 Venezia

iuavinternationaltutor@gmail.com

study@iuav.it