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Università Iuav di Venezia

Università Iuav di Venezia	Archivio Generale ALBO UFFICIALE
Albo n. <u>148</u>	n. prot. <u>10005</u>
Il presente documento è stato pubblicato all'Albo Ufficiale di Ateneo da <u>03/06/16</u> a <u>24/06/16</u>	
Il responsabile (Monica Martignoni)	

Università Iuav di Venezia

ARCHIVIO DI ATENEO

repertorio decreti rettorali
repertorio n. 221/2016
prot. n. 10005 del 03/06/2016
anno tit. III cl. 13 fasc.

DECRETO
RETTORALE

<p>Post graduate study and research scholarship at Università Iuav di Venezia Department of Design and Planning in Complex Environments (Prof. Francesco Musco): call for application.</p> <p>Title: "Pilot analysis of Sustainable Energy Action Plans (SEAP) and Mayors Adapt Plans for the development of a comprehensive meta-analysis methodology of low carbon local & adaptive strategies to support urban metabolism" Italian scientific sector (SSD): ICAR 20 Urban Planning Duration: 3 months Application Deadline:</p>	<p>ARSBL - Research Office / LC Register no. Prot. no. of Year</p>
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The Rector

Having regard to the Statute of Università Iuav di Venezia issued by Rector's Decree no. 19 of 16 January 2012;

Having regard to Italian Law no. 240 of 30 December 2010 "Rules on the organisation of the universities, academic personnel and recruitment, and mandate to the Government to promote the quality and efficiency of the university system", in particular to art. 18 paragraph 5 as amended by art. 49, paragraph 1, letter h), number 5 of the Decree Law 5/2012, converted by Law 4 April 2012, n. 35;

Having regard to Italian Law no. 241 of 8 August 1990, "New rules on administrative procedures and the right to access administrative documents" and subsequent modifications and Integrations;

Having regard to Italian Presidential Decree no. 445 of 28 December 2000 "Consolidated law of legislative and regulatory provisions on administrative documents";

Having regard to Università Iuav's Rules for the awarding of post-graduate study and research activity scholarships issued by Rector's decree no. 51 of 18 February 2016;

Having regard to the provisions of Italian law no. 190 of 6 November 2012 on the prevention and repression of corruption and illegality in the Public Administration sector;

Having regard to the Code of Conduct of Università Iuav di Venezia issued by Rector's Decree no. 541 of 5 December 2014;

Having regard to the Three-year plan of prevention of corruption of Università Iuav di Venezia 2015-2017;

Having regard to European Council Recommendation of 12 October 2005 to facilitate the admission of third-country nationals to carry out scientific research in the European Community;

Having regard to the Legislative Decree 9 January 2008, n. 17 on the procedure for admitting third-country nationals for purposes of scientific research;

Having regard to the Grant Agreement n. 690047 between EASME Executive Agency for Small and Medium-sized Enterprises (under the power delegated by the European Commission) and Università IUAV di Venezia, related to the research project named *Urban metabolism accounts for building Waste management Innovative Networks and Strategies - Urban Wins*, (prot. N. 8378, 12th May 2016) in charge of Prof. Francesco Musco;

Having regard to the request for activation of the selection procedure for one post-graduate study and research scholarship by prof. Francesco Musco;

Considering that the research activities conducted in the frame of the above Agreement need ongoing support for the duration of three months and that the amount of the scholarship must be sufficient to cover travel and subsistence expenses, in case of award to third country nationals;

Ascertained the financial coverage on the funds of the aforementioned Agreement;

Hereby decides

Article 1 (Description of the scholarship)

- Università Iuav di Venezia announces a comparative evaluation for the assignment of one post-graduate study and research scholarship at Università Iuav di Venezia - Department Design and Planning in Complex Environments
- The scholarship is funded by the Agreement between Università Iuav di Venezia and EASME (Executive Agency for Small and Medium-sized Enterprises, under the power delegated by the European Commission) entitled *Urban metabolism accounts for building Waste management Innovative Networks and Strategies - Urban Wins*, in charge of prof. Francesco Musco;

Title of the research: "Pilot analysis of Sustainable Energy Action Plans (SEAP) and Mayors Adapt Plans for the development of a comprehensive meta-analysis methodology of low carbon local & adaptive strategies to support urban metabolism";

Italian Scientific and Disciplinary Sector: ICAR 20 Urban Planning;

Professor in charge of the research: Prof. Francesco Musco;

Duration: 3 months;

Remuneration: € 3.300,00 (total for 3 months);

Description

There are currently more than 6000 European Local Governments engaged in the Covenant of Mayors implementing their corresponding Sustainable Energy Action Plans. During this short term research proposal, a small sample of randomly selected SEAPs & Mayors Adapt program plans (at least 10 categorized in population classes and typology) will be explored, with a two fold aim: first, to confront existing local low carbon/adaptive development strategies with theoretical frameworks in the literature; secondly, to produce a comprehensive meta-analysis methodology applicable to a statistically representative sample of SEAPs and Adaptation Plans in future research projects. Specific derived objectives will lead to further Initiatives within the Horizon2020 calls and European Territorial Cooperation Framework.

Organization and control of the research activity

The research will be conducted under the direct supervision of the person in charge of the scholarship, Professor Francesco Musco;

The verification of the research work will be done through monthly Intermediate reports and a final paper;

Expected Results

The survey and analysis will be elaborated in form of a paper, in collaboration with the scientific coordinator of the research, ready for international journal submission in the field of environmental planning. The paper would be revised until the final publication on a scientific journal.

Candidate Profile

The scholarship recipient will have experienced previous research activities in collaboration with universities and international research centers with specific attention to energy planning, climate policies and green economy applied in urban contexts. The candidate would demonstrate:

- a good comprehension of climate and energy policy design;
- excellent knowledge of English language oral, written and conversation comprehension demonstrating fluent and extended vocabulary regarding the topics of the research.

The candidate should hold a MA in Environmental Sciences, Urban Planning and a PhD in Geography, Urban Planning or equivalent disciplines;

Additional Requirements

Previous experiences in local sustainability policy design; International activities with cities networks worldwide.

Article 2 (Admission requirements)

1. Candidates eligible to submit an application must hold, with no limits in terms of age or citizenship, a University MA in Environmental Sciences, Urban Planning and a PhD in Geography, Urban Planning or equivalent disciplines. The equivalence will be determined by the Commission entrusted with comparative evaluation, in accordance with the regulations in force in Italy and in the country where the degree has been awarded and with the international treaties or agreements on the recognition of studies, diplomas, degrees and qualifications concerning Higher Education.
2. Candidates must possess the prescribed requirements by the application deadline for this selection.

3. Candidates can be excluded from the selection process at any time in case they lack any of the prescribed requirements with notification sent by email to the address indicated on the application form.

Article 3 (Application)

1. The application for the scholarship must be presented in English, filling the form in Annex A – APPLICATION, addressed to Magnifico Rettore of Università Iuav di Venezia, and signed with the full name. The lack of signature constitutes grounds for excluding the candidate from the selection process.

The application, complete with all annexes, must be received by Università Iuav di Venezia, Archivio Protocollo, Santa Croce n. 191, Tolentini – 30135 Venice, within 15 days of publication of this notice on the Official Register of the University on the web site.

The application can be delivered directly to the offices of the Archivio Protocollo, Monday to Friday from 9 am to 1 pm, or can be submitted by fax to n. + 39 (0)41 2571877, or sent by registered mail or postal courier. In any case it is responsibility of the applicant to make sure it arrives at the Università Iuav di Venezia by the final deadline as established above.

The application can also be sent by certified electronic mail (Italian initials PEC) to the address: ufficio.protocollo@pec.iuav.it, by the same deadline. The application must be sent from another PEC address; applications sent from noncertified e-mail addresses will not be considered valid; the application and all its attachments must be submitted in a stable, unalterable format and not contain macros or executable programmes. In case of sending by PEC, the application, its annexes and valid identity document copy in PDF format must be attached to the email sent by certified electronic mail, taking care to make a single scan, in order to attach only one file. Nonetheless, and in particular for identity documents, files in formats .tiff, .xml, .jpg will also be accepted. The submission of the application and its annexes in other formats (i.e. .doc, .xls) will not be considered valid for the

selection process. Candidates who submit their application via certified electronic mail do not need to submit a paper-based application.

Only the date of the arrival (and not the date posted) will be considered valid.
2. Under penalty of being excluded from the selection, the candidate's application must contain his/her personal data (surname, name, place and date of birth, citizenship and residency). In addition, the candidate must indicate the following information clearly:

- the title of the research scholarship for which he/she wishes to be considered;
- the Italian SSD research sector of the scholarship;
- the professor in charge of the scholarship;
- complete information about the required academic degree (title, University, year, duration of the degree course, mark/grade);
- physical fitness for conducting the research activity;
- current address, phone number and email details;

- In case of Non-EU citizens already in Italy, details about a valid staying permit.
Any change in the details provided in the application shall be promptly reported to Research Office, Research, Library System and Laboratories Area - Santa Croce 191, Venice, tel. +39 041/25711840, 041/2571873 - e-mail: uar@iuav.it.

3. Università Iuav cannot be held responsible for any loss of communication due to an incorrect email address being provided by candidates, due to non-communication or late communication of a change in an email address, or due to any computer-related problem not attributable to the University.

4. Candidates with recognised disabilities, in accordance with the Italian Law No 104 of February 5, 1992, shall provide information about any aid they need for the interview in relation to their status.

Article 4 (Application documentation)

The following documents must be submitted with the application:

- a) curriculum vitae et studiorum in English, dated and signed by the candidate;
- b) copy of a valid identity document (in case of Non-EU Citizen a copy of the passport must be enclosed);
- c) in case of Non-EU citizens already in Italy, copy of the staying permit;
- d) in case of foreign University degree, original, certified copy, or copy declared true to the original of the University degree required for the admission with official transcription of exams, in English.

Under Article 3 of the Presidential Decree DPR 445/2000, the persons entitled to the use of affidavits of certification and affidavit are:

- the Italian and European Union citizens, without limitations;
- citizens of countries outside the European Union legally residing in Italy, only for the states, personal qualities and events certified and attested by Italian Public Authorities, subject to the special provisions in laws and regulations concerning the discipline of immigration and foreign status;
- citizens of non-EU States authorized to reside in Italy, where the production of statements stems from the application of international conventions between Italy and the country origin of the registrant.

Non-EU nationals not in possession of a valid residence permit have to produce qualifications in original, certified copy, or copy declared true to the original. If the certificates issued by the competent authorities of the country of which the non-EU national is a citizen are in languages different from English or Italian, a certified Italian or English translation must necessarily be submitted together with the application and annexes.
Università Iuav reserves the right to carry out appropriate checks, including sample checks, on the truthfulness of the affidavits. If the check proves false declaration, the candidate forfeits any benefits obtained on the basis of misrepresentation, subject to the provisions of Article 76 of the aforementioned D.P.R. in the field of criminal penalties.
The Administration will adopt at any time the exclusion measure in case of deficiency of the requirements.

Article 5 (Commission)

The Evaluation Commission is established pursuant to article 5, paragraph 1 of the Rules for the awarding of post-graduate study and research activity scholarships of Università Iuav di Venezia. The components are:

- Professor Matelda Reho, full professor, Università Iuav di Venezia
- Professor Francesco Musco, associate professor, Università Iuav di Venezia
- Professor Laura Fregolent, associate professor, Università Iuav di Venezia

Substitute Component:

- Professor Piercarlo Romagnoni, full professor, Università Iuav di Venezia
- Professor Elena Gissi, temporary researcher, Università Iuav di Venezia

Article 6 (Selection and evaluation criteria)

1. The selection process for assigning the scholarship will assess candidates through a process of comparing qualifications. The evaluation of candidates is based on the analysis of the curriculum vitae et studiorum;

2. The commission preliminarily defines the procedures and the criteria for assessing the qualifications presented by each candidate with the attribution of the relative score;

3. At the end of the process of evaluation, the commission will draw up the ranking list of suitable candidates, according to the score obtained by each candidate. The scholarship is awarded to the candidate which will obtain the higher score, in case of parity the younger candidate prevails.

Article 7 (Publicity of the list of successful candidates, remuneration and contracting)

1. Having received the ranking list of the commission, the Administrative Executive in charge for the selection issues the ranking of successful candidates. The ranking list will be published on the official website of Università Iuav di Venezia within six months from the date of this call for application.

2. The successful candidate will have to express his/her acceptance within ten days after receipt of notice and sign the scholarship contract.

3. By signing the contract, the candidate assumes the rights and obligations provided for in Article 8 of the Rules for the awarding of post-graduate study and research activity scholarships.

4. In case of rejection, the scholarship will be assigned to the candidate immediately following in the ranking list.

5. The scholarship will be paid in monthly instalments. At the request of the scholar, the research activities and the scholarship may be suspended during periods of absence due to maternity leave or serious and documented illness lasting more than thirty days, provided that the period of suspension will have to be fully recovered.

Article 8 (Incompatibility and termination)

1. The scholarships for research activities are incompatible with:

- a) other scholarships or grants for any reason whatsoever, except those awarded by national or foreign institutions needed to integrate with travels abroad the research activity of the fellow;
- b) the frequency of PhD programs with scholarship and medical specialization, in Italy and abroad;
- c) research grants;

d) an employment agreement, subject to the possibility that the fellow will be placed on unpaid leave.

2. The scholarship holder may carry out occasional work activities, upon notice written to the professor in charge for the scholarship and provided that:

a) such activity is declared as compatible with the exercise of the research referred to the scholarship;

b) it does not involve a conflict of interest with the research carried out by the fellow;

c) does not bear Università Iuav any prejudice in relation to their activities.

3. Scholarships may not be conferred to those who have a degree of consanguinity or affinity up to the fourth degree, with a professor belonging to the Department or with the Rector, the General Director or a member of the University Board.

4. In case of unjustified termination of the research activity or of non-compliance with the provisions of Article 8 of the "Rules for the awarding of post-graduate and research scholarships" or of the rules of this call of application, after having heard the professor in charge for the scholarship, the Executive of the research, library system and laboratories Area will declare the termination of the scholarship.

5. The fellow who intends to resign must inform in advance the professor in charge for the scholarship and the Executive of the research, library system and laboratories Area, which shall declare the termination of scholarship.

Article 9 (Data protection policy)

1. Pursuant to Italian Legislative Decree no. 196/2003 and the internal enforcement regulation issued by Rector's decree no. 580 of 4 May 2010, all personal data provided by candidates will be handled and processed, whether in hardcopy or electronic form, in compliance with the said provisions.

2. Access to documents related to the evaluation procedures is guaranteed in compliance with the regulation in force on access to documents, as well as with the internal regulations on administrative procedures and the right to access the administrative documents of Università Iuav di Venezia issued by Rector's Decree no. 10 of 12th January 2012.

Article 10 (Officer in charge for the administrative procedure and publicity)

1. The officer in charge for the administrative procedure is Barbara Galzignato, Head of Research Office, Research, Library System and Laboratories Area - Santa Croce 191, Venice, tel. +39 041/25711840, 041/2571873 - e-mail: uar@iuav.it.



For information, the office is open Monday through Friday from 9.00am to 12.30pm.

2. The present notice is published on the University's Official Notice Board on the official website of Università Iuav di Venezia (<http://www.iuav.it>). Failure to comply with the rules provided in this notice will result in exclusion from the competitive procedure.

3. For any matters not specifically covered by this notice, the Italian legislation and the rules of Università Iuav di Venezia apply.

4. Where it is less the need, convenience or opportunity, the Iuav University reserves the right not to proceed to the award of the scholarship.

Venice,

The General Director Anna Maria Armonese 	The Rector Alberto Ferlenga 
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Barbara