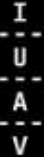I

U

A

V

Guide to pre-enrolment

This guide will show you how pre-enroll to a degree programme after having successfully admitted.

First access the online desk (SpIn) at https://iuav.esse3.cineca.it/Start.do (change the language from the dropdown menu on the top right) and login with your username and password. If you don't remember your authentication details follow the instructions on [this page](#) to retrieve them.

Registered users homepage

From the welcome page, select «Registrar's office» from the dropdown menu, and then «Enrolment».

Start your enrolment

Here is a recap of the information you will have to provide.
Click on «Enroll» to start the procedure.

Enroll

On the following pages you can proceed with your enrolment.

Activity	Section	Info	Status
A - Selected Study course		ⓘ	⧗
	Carica la tua foto	ⓘ	⧗
	Type of enrolment application	ⓘ	🔒
	Access type	ⓘ	🔒
	List types of Study Courses	ⓘ	🔒
	Study courses list	ⓘ	🔒
	Study paths list	ⓘ	🔒
	Previous choices summary	ⓘ	🔒
B - Confirm personal data		ⓘ	🔒
	Confirm personal data	ⓘ	🔒
C - Entering or changing Identity Document		ⓘ	🔒
	Summary of Identity Documents	ⓘ	🔒
D - Admission Qualifications		ⓘ	🔒
	Detail of admission qualifications	ⓘ	🔒
E - Questionnaires required before the enrollment confirmation.		ⓘ	🔒
	Selection of questionnaire to fill	ⓘ	🔒
F - Enrolment		ⓘ	🔒
	Enrollment data	ⓘ	🔒
	Confirm Enrollment Data	ⓘ	🔒
G - In this page you can upload documents		ⓘ	🔒
	Summary attachments	ⓘ	🔒

Enroll

Upload your photo

Here you can upload your personal photo on the Iuav portal.
Make your choice and click «Forward».
Your photo is required for your student card to be issued. In order to avoid any delay, please don't skip this passage. If you do, you can access the upload page from this page: fotoid.iuav.it

Università Iuav di Venezia

MENU

SPORTELLO INTERNET

A 1 2 3 4 ... >>

Upload your photo on Iuav portal
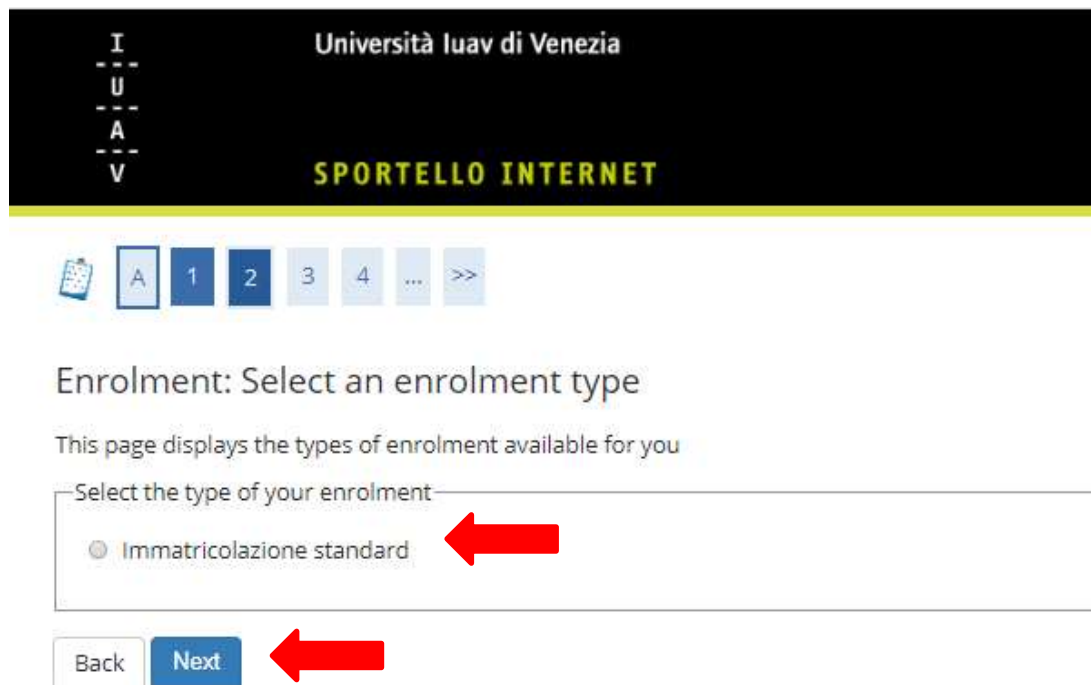
In order to upload your passport/ID photo please use one of the following browsers: Chrome, Mozilla, Firefox and Safari, otherwise the programme will not run.

To upload your ID photo please follow the instructions provided on the IUAV website. You will be asked to enter your login credentials again. You can choose one of the available options to upload your photo: from your Facebook profile, via webcam or browsing on your computer. Your photo shall be in a .jpg format and with a minimum size of 600X600 pixel, but the system will invite you to use the "crop" function in order to adjust it to the required size.

Upload your photo on the Iuav fotoid website

Back   Forward
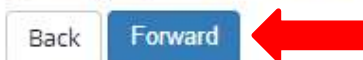
Select a type of enrolment and an access modality
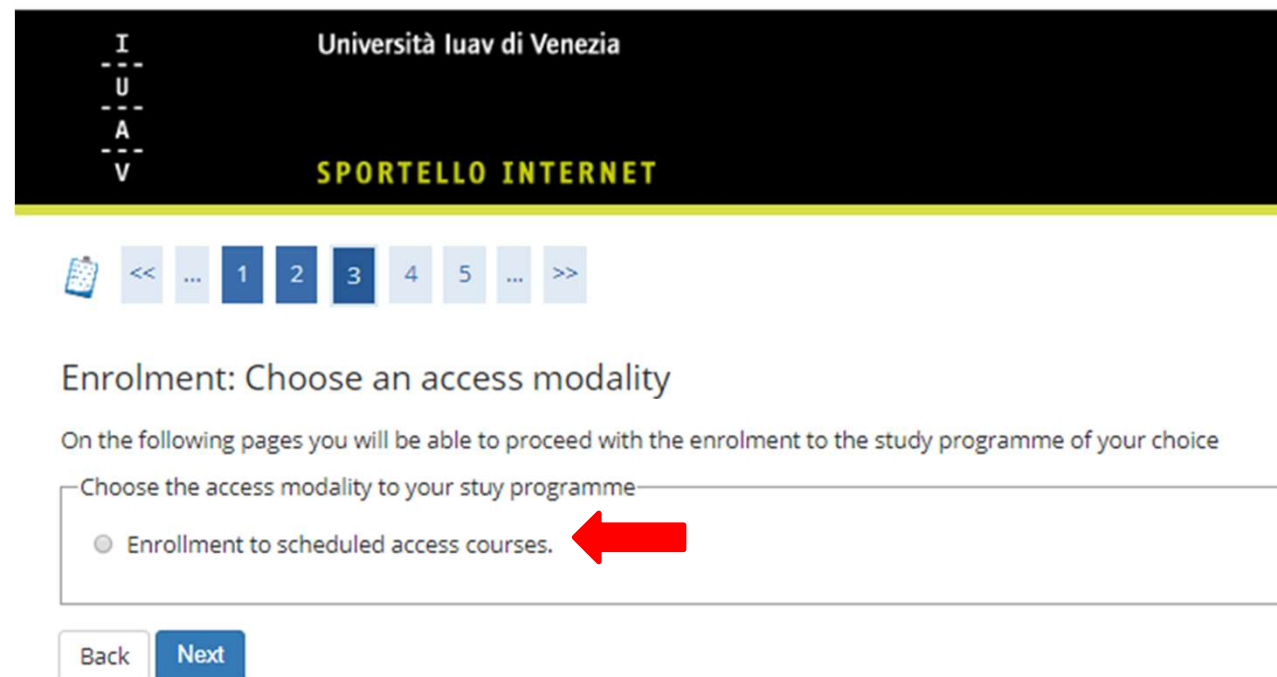
Select a type of enrolment among those available and click on «Next».

On the next page, select an access modality from those available.

Choose study programme type and a study programme

Here you must select the type of your study programme (undergraduate or graduate).

Università Iuav di Venezia

SPORTELLO INTERNET

<< ... 3 4 5 6 7 ... >>

Enrolment: Choose a study programme

Here you can see a list of study programmes open for enrolment.

Choose your study programme

Department	
Architecture and Arts	
	○ ARCHITECTURE [non-EU]

Back   Next

Università Iuav di Venezia

SPORTELLO INTERNET

<< ... 2 3 4 5 6 ... >>

Enrolment: Choose a study programme type

Here you can see several types of study programmes for which you can apply.

Choose a study programme type

Post Italian university reformation*   ○ Graduate Degree Course
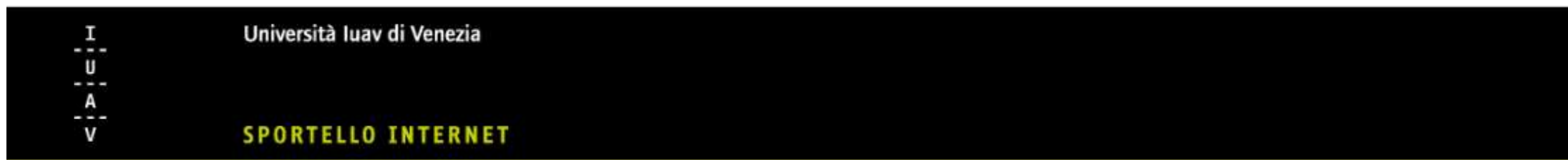
Back   Foward

On the next page, select the study programme you wish to enroll to.

Confirm your previous choices

Here is a recap of your study programme's details. If everything is correct click on «Confirm», otherwise go back to change the information.

Recap of personal details

On this page is a recap of your personal information. If everything is correct click on «Confirm».

Personal details

In this page you can see your personal information, permanent and temporary address and contact details. By clicking on "change" on each section, you will be able to edit the information .

Permanent/legal address

Country	
City not listed	
ZIP Code	
District	
Address	
Street no.	
Date (even tentative) on which you started residing at your permanent/legal address	
Phone number	
Current/temporary address is the same as permanent/legal address	

✏ Change your permanent address details **Use this link to change your permanent address details**

Contact details

Email address	
Fax number	
Mobile phone number	
Phone company	
I consent to the handling of my Personal details pursuant to art. 7 of Leg. decree no. 196 of 30 June 2003	
I authorize the transmission of my personal data for university-related purposes.	
I authorize the circulation of my personal data for university-related purposes.	
I give my permission to send me informative emails about events and presentations regarding Iuav.	

✏ Change Contacts **Use the link to edit Contacts**

Back   Confirm

Confirm your ID

Here you can confirm or edit the details of the ID you previously entered.

Enrolment details

Here you can insert the details of your enrolment at Iuav.

In the second box you will be asked to insert the date of your first enrolment to the Italian university system. If this is your first enrolment, enter the current date and choose «Università Iuav di Venezia» below.

If you previously studies at another Italian university, enter the date of enrolment in the previous institution and the name of the institution.

Recap

Here you will find a recap of all your previosu choices. If everything is correct, proceed with the «Confirm» button, otherwise go back to edit the information.

Confirms previous choices

This page recaps all your previous choices. If correct, proceed with the confirmation, otherwise use the "Back" button to make the changes.

Enrollment details

Academic year	2020/2021
Department	Architecture and Arts
Type of educational qualification	Second level degree
Study course's type	Graduate Degree Course
Type of enrolment application	Immatricolazione standard
Study Course	ARCHITECTURE
Study Course Sorting	ARCHITECTURE

Details of first enrolment in the Italian University system

Academic year of first enrolment to the Italian University system	2020/2021
University of first enrolment to the Italian university system	Università IUAV di Venezia

Additional enrolment details

Administrative category	non-EU
Teaching	Conventional
Home university	University IUAV of Venice

Back   Confirm

Attachments page

On this page you can upload additional attachments, if required.

If none are required and you do not wish to upload any, proceed with «Next».

Final recap

This page recaps all the details of your pre-enrolment.

Please use «Print enrolment form» to save the enrolment form we will request for your final enrolment and keep it safe.

You can now «Check your payments» and pay the first instalment of the enrolment fee.