



## Erasmus+ Programme

### Bilateral Inter-Institutional Agreement

#### Key Action 1

#### Learning Mobility for Higher Education Students and Staff

#### among EU Member States and third countries associated to the Programme <sup>1</sup>

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites (General/Faculties/ Course catalogue)
Università Iuav di Venezia	I VENEZIA02	<a href="mailto:international@iuav.it">international@iuav.it</a> +39 (0)41 2571720	<a href="http://www.iuav.it/studenti/MOBILITY/INCOMING-S/university/">http://www.iuav.it/studenti/MOBILITY/INCOMING-S/university/</a>
Universidad ORT Uruguay	ORT MONTEVIDEO	<p><b>Agreement and staff mobility:</b>            Laura Diaz Arnesto            Academic Projects            Coordination  <a href="mailto:diazarnesto@ort.edu.uy">diazarnesto@ort.edu.uy</a>            Tel: +598 2902 1505 Ext 1211</p> <p><b>Student mobility:</b>            Fiorella Giacomuzzi            Student Exchange            Coordination  <a href="mailto:giacomuzzi@ort.edu.uy">giacomuzzi@ort.edu.uy</a>            Tel: +598 2902 1505 Ext 1270</p>	<p><a href="https://www.ort.edu.uy">https://www.ort.edu.uy</a></p> <p><a href="https://www.ort.edu.uy/internacionales/en/exchange-students">https://www.ort.edu.uy/internacionales/en/exchange-students</a></p> <p><a href="https://www.ort.edu.uy/internacionales/en/free-movers/academic-programs">https://www.ort.edu.uy/internacionales/en/free-movers/academic-programs</a></p>

## B. Mobility numbers<sup>3</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED ]	Subject area name (optional)*	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)*	Number of student mobility periods			
					Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

I VENEZIA 02	ORT MONTEVIDEO	073; 021	Architecture / Urban Planning; Communication design	2 <sup>nd</sup> cycle	up to 3 students/year	at least 2 months and not exceeding 12 months	---	---
ORT MONTEVIDEO	I VENEZIA 02	073; 021	Architecture / Urban Planning; Communication design	1 <sup>st</sup> and 2 <sup>nd</sup>	up to 3 students/year	at least 2 months and not exceeding 12 months	---	---

### Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
I VENEZIA02	ORT MONTEVIDEO	073; 021	Architecture / Urban Planning; Communication design	1 teacher	2 weeks	1 staff	1 week
ORT MONTEVIDEO	I VENEZIA02	073; 021	Architecture / Urban Planning; Communication design	1 teacher	2 weeks	1 staff	1 week

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I VENEZIA02		Italian	English	B1	B2
ORT MONTEVIDEO		Spanish	English	B1*	B2

\* Access to some courses at the School of Communication & Design requires an advanced level of Spanish language (minimum C1).

#### D. Calendar

**Nominations of incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Term 1* [day/month]	Term 2* [day/month]
I VENEZIA02	June 30 <sup>th</sup> (for admission 1 <sup>st</sup> semester or full year)	October 30 <sup>th</sup>
ORT MONTEVIDEO	May 15 <sup>th</sup>	November 15 <sup>th</sup>

**Applications from incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Term 1* [day/month]	Term 2* [day/month]
I VENEZIA02	July 30 <sup>th</sup>	November 30 <sup>th</sup>
ORT MONTEVIDEO	June 15 <sup>th</sup>	December 15 <sup>th</sup>

#### Academic calendar

Receiving institution [Erasmus code]	Term 1* [day/month]	Term 2* [day/month]
I VENEZIA02	October-February	March-July
ORT MONTEVIDEO	August-December	March-July

#### Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
I VENEZIA02	<a href="mailto:mobilita.studenti@iuav.it">mobilita.studenti@iuav.it</a> +39 (0)41 2571417	<a href="http://www.iuav.it/studenti/MOBILITY/INCOMING-S/how-to-app/">http://www.iuav.it/studenti/MOBILITY/INCOMING-S/how-to-app/</a>
ORT MONTEVIDEO	Ms Fiorella Giacomuzzi <a href="mailto:giacomuzzi@ort.edu.uy">giacomuzzi@ort.edu.uy</a> +598 2902 1505 Ext 1270	<a href="https://www.ort.edu.uy/internacionales/en/exchange-students/how-to-apply">https://www.ort.edu.uy/internacionales/en/exchange-students/how-to-apply</a>

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
I VENEZIA02	<ul style="list-style-type: none"> <li>• Transcript of Records</li> <li>• Diploma Supplement</li> <li>• Copy of a valid identity document (Passport, ID card, ...)</li> <li>• Learning agreement</li> <li>• Curriculum Vitae (Resume)</li> <li>• Language Proficiency Certificates</li> <li>• 2 coloured photos - passport size</li> </ul>	<p>ORT students who have passed 6 semesters in their home University will be welcome to IUAV</p> <p>ORT students of postgraduate degrees will be welcome at IUAV</p>	<a href="http://www.iuav.it/studenti/MOBILITY/INCOMING-S/how-to-app/">http://www.iuav.it/studenti/MOBILITY/INCOMING-S/how-to-app/</a>
ORT MONTEVIDEO	<p>Complete the online form sent; Transcript of Records; Passport / ID Card; Spanish Certificate (B2); Health insurance; Learning agreement.</p> <p>Final projects need to be approved by a supervising professor.</p> <p>Exchange students will meet the admission requirements of the host university in terms of prerequisites for courses and language proficiency.</p> <p>Exchange students will be admitted as full time, non-graduating students at the host university.</p> <p>The host university will provide guidelines for orientation for incoming students before and after the arrival.</p> <p>Exchange students are entitled to the same rights and privileges as students normally enrolled at the host university, except for the right for graduation.</p>	<p>IUAV students who have passed 6 semesters in their home University will be welcome to ORT</p> <p>IUAV students of master degree will be welcome at ORT</p>	<a href="https://www.ort.edu.uy/internacionales/en/exchange-students">https://www.ort.edu.uy/internacionales/en/exchange-students</a>

The receiving institution will send its decision within 4 weeks, **and no later than 5 weeks.**

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be

provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Contact details (email, phone)	Website for information
I VENEZIA02	<ul style="list-style-type: none"> <li>- Reduced mobility</li> <li>- Hearing impairments</li> <li>- Visual impairments</li> <li>- Specific Learning Disorders</li> </ul>	<a href="mailto:inclusione@iuav.it">inclusione@iuav.it</a> +39 (0)41 2571828	<a href="http://www.iuav.it/studenti/quantosi-Diritto-al/Studenti-c/index.htm">http://www.iuav.it/studenti/quantosi-Diritto-al/Studenti-c/index.htm</a> (in Italian)
ORT MONTEVIDEO	Universidad ORT Uruguay has in place services and infrastructure suitable for disabled students and staff. We strongly encourage contacting the International Office in case of special needs in order to consider case by case scenarios and our capacity to provide the required assistance and infrastructure.	Ms Fiorella Giacomuzzi <a href="mailto:giacomuzzi@ort.edu.uy">giacomuzzi@ort.edu.uy</a> +598 2902 1505 Ext 1270	n.a.

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I VENEZIA02	<a href="mailto:housing@iuav.it">housing@iuav.it</a>	<a href="http://www.iuav.it/studenti/servizi-e-/housing/index.htm">http://www.iuav.it/studenti/servizi-e-/housing/index.htm</a> (in Italian)
ORT MONTEVIDEO	<a href="mailto:giacomuzzi@ort.edu.uy">giacomuzzi@ort.edu.uy</a>	<a href="https://internacionales.ort.edu.uy/9637/19/accommodation.html">https://internacionales.ort.edu.uy/9637/19/accommodation.html</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information

sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I VENEZIA02	Embajada de Italia en Montevideo <a href="mailto:ambasciata.montevideo@esteri.it">ambasciata.montevideo@esteri.it</a> + 598 27080542	<a href="https://ambmontevideo.esteri.it/ambasciata_montevideo/es/informazioni_e_servizi/visti/">https://ambmontevideo.esteri.it/ambasciata_montevideo/es/informazioni_e_servizi/visti/</a>
ORT MONTEVIDEO	Ambasciata dell'Uruguay in Italia, Rome, <a href="mailto:uruit@ambasciatauruguay.it">uruit@ambasciatauruguay.it</a> , +39.06.482.1776  Fiorella Giacomuzzi <a href="mailto:giacomuzzi@ort.edu.uy">giacomuzzi@ort.edu.uy</a> Tel.: +598 2902 1505 Ext. 1270	<a href="https://www.ufficiovisti.com/ambasciata-uruguay-in-italia-e-consolati">https://www.ufficiovisti.com/ambasciata-uruguay-in-italia-e-consolati</a>  <a href="https://www.ort.edu.uy/internacionales/estudiar-en-uruguay/visas-y-migracion">https://www.ort.edu.uy/internacionales/estudiar-en-uruguay/visas-y-migracion</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I VENEZIA02 Non-EU students must provide the health-medical assurance	<a href="mailto:acquisti@iuav.it">acquisti@iuav.it</a>  +39 (0)41 2571833	<a href="http://www.iuav.it/studenti/servizi-e-polizza-as/index.htm">http://www.iuav.it/studenti/servizi-e-polizza-as/index.htm</a>  (in Italian)
ORT MONTEVIDEO All incoming international students must provide health-medical assurance	<a href="mailto:giacomuzzi@ort.edu.uy">giacomuzzi@ort.edu.uy</a> +598 2902 1505 Ext. 1270	<a href="https://internacionales.ort.edu.uy/insurance">https://internacionales.ort.edu.uy/insurance</a>

### 4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
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<p>I VENEZIA 02</p>	<p>Grades from 18 to 30, the minimum passing grade is 18 and the maximum is 30 that can be enhanced with "cum laude" (30 e lode). University study courses are structured in credits. A credit (or CFU) is usually equivalent to 25 hours of study including individual study in the total. The average quantity of academic work performed by a full-time student in one year is by convention measured as 60 CFUs. 1 CFU is equivalent to 1 ECTS.</p>	<p><a href="mailto:mobilita.studenti@iuav.it">mobilita.studenti@iuav.it</a> +39 (0)41 2571403 (Ms Monica PERISSINOTTO)</p>	<p><a href="http://www.iuav.it/studenti/MOBILITY/INCOMING-S/how-to-app/">http://www.iuav.it/studenti/MOBILITY/INCOMING-S/how-to-app/</a></p>																					
<p>ORT MONTEVI DEO</p>	<p>At ORT, grades score on an absolute scale from 0 to 100%. The minimum qualification for full credit is 70%.</p> <table border="1" data-bbox="354 919 667 1522"> <thead> <tr> <th>ORT Grade</th> <th>ECTS Grade</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>95-100</td> <td>A</td> <td>Excellent</td> </tr> <tr> <td>88-94</td> <td>B</td> <td>Very good</td> </tr> <tr> <td>80-87</td> <td>C</td> <td>Good</td> </tr> <tr> <td>74-79</td> <td>D</td> <td>Satisfactory</td> </tr> <tr> <td>70-73</td> <td>E</td> <td>Sufficient</td> </tr> <tr> <td>0 (Eliminated)</td> <td>F</td> <td>Fail</td> </tr> </tbody> </table> <p>The ECTS system is not used in Uruguay. However, at ORT we do facilitate ECTS equivalences for courses/subjects and ECTS credits, upon request.</p>	ORT Grade	ECTS Grade	Description	95-100	A	Excellent	88-94	B	Very good	80-87	C	Good	74-79	D	Satisfactory	70-73	E	Sufficient	0 (Eliminated)	F	Fail	<p>Ms Fiorella Giacomuzzi <a href="mailto:giacomuzzi@ort.edu.uy">giacomuzzi@ort.edu.uy</a> +598 2902 1505 Ext 1270</p>	<p><a href="https://www.ort.edu.uy/internacionales/en/exchange-students/how-to-apply">https://www.ort.edu.uy/internacionales/en/exchange-students/how-to-apply</a></p>
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0 (Eliminated)	F	Fail																						

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.



## **5. Teachers responsible of the exchanges**

<b>Institution [Erasmus code]</b>	<b>Name</b>	<b>email</b>
I VENEZIA02	Prof. Ms Emanuela BONINI LESSING	<a href="mailto:ebonini@iuav.it">ebonini@iuav.it</a>
ORT MONTEVIDEO	Prof. Jorge Di POLITO (Architecture / Urban Planning) Prof. Vicente LAMÓNACA (Communication Design)	<a href="mailto:giacomuzzi@ort.edu.uy">giacomuzzi@ort.edu.uy</a>

### **Termination of the agreement**

This agreement will expire on September 2027. The Agreement may be modified or amended only by written consensus between the Parties. The Agreement may be terminated:

- Upon written consent of both parties.

Upon initiative of one of the Parties by giving the other Party a written notice at least one academic year in advance. Neither the European Commission nor the National Agency can be held responsible in case of a conflict.

### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

<b>Institution [Erasmus code]</b>	<b>Name, function</b>	<b>Date</b>	<b>Signature<sup>5</sup></b>
I VENEZIA02	Prof. Benno ALBRECHT Rector		
ORT MONTEVIDEO	Prof. Julio C. Fernández Vice Rector	April 5, 2023	

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<sup>5</sup> Scanned signatures are accepted